

OVO PTSO General Meeting Minutes

05/22/23 - 6:30 PM 5630 Illinois Ave Fair Oaks, CA – Orangevale Open Multi-Purpose Room

I. Call to Order and Introductions - 6:37 pm

Chair: Brianna Hewitt Vice Chair: Open Position Treasurer: Angela Rios

Secretary: Julie Aguas Head Grade Treasurer: Kayla Chelton

Tiffany Nolan Shannon Powell Becky Milton Laura Kotowicz Kristen Hansen Open Position

8 Total members in attendance

II. Secretary's Report

a. Approval of minutes from General Meeting 03/27/23

- i. Shannon Meurer moved to approve the meeting minutes from the 3/23/23 General Meeting, Laura Kotowicz seconded. All in favor, none opposed, no abstentions - motion passed

III. Principal's Report

- a. SBMT Elections - looking for three people to fill positions on the Site Based Management Team from the parent group. You can submit your name by emailing Rick. Give a small blurb about why you are interested and why you would make a good fit. If there are more than three people running, they will hold an election.
- b. This group has a lot of influence on what happens at OVO. If interested, consider running and encourage people you know as well.
- c. Email Rick with any questions about the position. Also, the school website is a good resource (<https://www.sanjuan.edu/domain/1283>). It has the SBMT guidelines, responsibilities, and the names of current team members
- d. The three positions will be open until 05/26/23

IV. Teacher & Staff Updates

- a. Parent Appreciation Day is May 31st. Ask your teacher or class coordinator for the specific time. Times will be staggered throughout the day so parents can get to more than one child's classroom.
- b. Juleah Hiner is going to be the Teacher Mentor for the Student Council. They just had elections and it will be an amazing group next year. Juleah and Barb have been team teaching so that Juleah can ultimately take over
- c. The Bake-Off and Movie Night went well. They were popular and raised significant funds.

V. Treasury Reports - Angela

- a. PTSO Treasury
- i. Distributed an end of year summary and projections for 2023-2024

- ii. The “Discretionary” line item looks like it has a large amount. It will be used for funding requests that don’t fall into a specific line item. It’s like a savings account because if something unexpected comes up, we can fund it. When money goes into a line item, it is hard to take it out because it’s already voted in.
- iii. PTSO is fully funded for two years. It was noted that the budgeted amounts are based on earlier years, and things are actually more expensive now.
- iv. Discussed what the Student Council spends their money on. The Spaghetti Feed raised funds for the memorial bench. In the past, they purchased the water fountain in the MP Room. Right now, they are trying to get a gaga pit. It is not all spent every year and it rolls forward. They didn’t start with much money this year and are trying to build it back up. Normally they work toward big things. Sometimes big things become complicated when the district requires certain things and it becomes a much bigger project.
- v. We want the budget to be transparently shared with the membership. It takes a lot of funding to run PTSO (insurance, permits, etc). If people are curious about how money is spent, please encourage them to reach out. After July 1, the books can be closed for the year.
- vi. Drama is not on our budget because they are their own school program with their own bank account. They are under our bylaws. Any group that runs their funds through PTSO and uses 501(c)3 will be asked by our auditor for their ledger for the audit.

b. Grade Treasury - Kayla

- i. Classes have voted in the treasurers for next year (except for kinder)
- ii. Carryover: grades have carryover. Some classes haven’t gone on overnights yet, so we haven’t closed. Also staff appreciation hasn’t been taken out.
- iii. Although we have carryover, we should do fundraising for next year early. If we have better practices at the beginning of the year, we can avoid the panic in January. It was confusing with all of the small fundraisers. Most grades are 20% underfunded. It starts small but it adds up quickly by the time you get to 6th grade and the big Yosemite trip.
- iv. A question was raised as to what the successful fundraisers were this year. Could we document that so that we know going forward what works? The response was that Sees Candy, Easter Egg Hunt, and photography fundraisers were the most successful this year. Parent talents can bring in money with low overhead. Skate Night was successful (made over \$400). There is a feeling that restaurant fundraisers might work better if they were schoolwide. Over the summer, we’ll look closely at the numbers. Possibly each grade should get a particular month for restaurant fundraisers. Maybe Jogathon should be a grade-level fundraiser rather than schoolwide.
- v. There was an idea of having a fundraiser class job and having all of them get together and strategize so that fundraisers aren’t fighting against each other. Consensus was that it needs to be coordinated better. Fundraisers need to be spread out.

- vi. Barb mentioned that if the restaurant fundraisers are all day, teachers would be happy to make an order for lunch. It is harder for teachers to get out in the evenings for these.
- vii. Everyone is welcome to fundraise over the summer. Yard sales are easy and bring in a lot of money. An idea was raised to give an option to add 2% more to each invoice to avoid doing fundraising. This might not work with Quickbooks, but we could do it with Donorbox. But Donorbox does have fees associated with it, and that would have to be clearly expressed so that people are aware that fees are deducted from what they donate.
- viii. Barb brought up that in the old paper newsletter, there used to be classified ads, and families that had businesses would buy ads. It makes a lot of money. Brianna mentioned that it can get tricky depending on what benefit that the people who purchase ads receive, but she will look into ways that we could make it work.
- ix. Alyse mentioned that marquee boards are good for purchasing announcements and raising money. There could be issues because it would not be equal footing for everyone because not all families could afford to purchase announcements.

VI. Committee Reports

a. Fundraising & Events – Tiffany & OPEN SEAT

- i. Sign up sheets for next year’s committees were available at the meeting. The goal is to start much sooner with everything. As the committee forms, they will choose a chair who will report to the director of events to make sure they’re following all the rules and things are going smoothly. Now that we have comprehensive plans for every event, it’ll go a lot smoother next year. Encourage friends to sign up. We’ll start some planning over the summer.
- ii. Will send out a survey to encompass the events that happened at the end of this year to get a sense of what is valued by the community. We want to know what is valued and what people will want to participate in.
- iii. The survey that Laura and Shannon sent out about staff appreciation was valuable. We got 18-20 responses. Some teachers said they never got it. Next year, if teachers know it’s coming, they can mention it at a staff meeting.
- iv. Barb brought up that the crab feed in the past was successful because it reached out to the local community. We should be clear that events are open to the public and we should encourage alumni to come. Barb is happy to help out with it but not run it.
- v. We need to evaluate some things that we did this year. For example, are prizes needed for Carnival? Are t-shirts needed for the Jogathon? We spent \$4000 on t-shirts. Sponsorship money went entirely to pay for the t-shirts. Could we find another way to advertise sponsors, like banners? Could there be something that kids wear that they can reuse each year from kinder to 8th, like running bibs?

b. Programs & Activities

- i. Looking forward to school programs for next year. The Spanish club was super popular. During the summer, if you meet someone who has a desire to lead

something at the school, we have the ability to do those types of afterschool activities. We have a shed full of legos. Jennifer has talked about having a run club one day a week.

- ii. Cross country, track, and wrestling is paid for by the district. Volleyball and basketball are through Orangevale Parks and Rec. If we don't have someone to coach for our school, the kids get split up on multiple teams. It would be nice to have a point person who could coordinate with Orangevale Parks and Rec. Brianna will try to help facilitate communication with Orangevale Parks and Rec
 - iii. If we have the program and we know what we want to do, we can get grants for it.
 - iv. Alyse brought up that the district is starting e-sports programs (video games) at elementary schools. It could be a way to get more populations of kids active in after school activities
- c. Swag designs and wants
- i. We want to get some swag going in preparation for the start of next school year. If anyone in the community has a design that they are excited about or if a student wants to design something, email it to swag@ovoptso.org. The Student Council posters have been great, so students are encouraged to design something, and we can put it on a mug, t-shirt, etc..
 - ii. The retro OVO shirt was popular. We may bring that back. It would be good to sell these at the Back To School Picnic and the Carnival.
 - iii. Alyse has a lead on cheap t-shirts that she will pass along to Brianna.
 - iv. There is a company that Brianna has looked into that has good products with lots of options, reasonable prices and sales, but you only get 10% of the sales.
- d. Hospitality & Outreach – Laura & Shannon
- i. Staff Appreciation - will do a survey again next year to see what people liked about this year and would like to change for next year. The feedback was that the staff was happy with it.
 - ii. Kinder Round up will be Wed May 31. Rebecca is running a family buddies program.
 - iii. Laura will not be returning to the board but will be focusing on grade level stuff and working on committees.
 - iv. At the Back to School Picnic, the food trucks were popular. Barb mentioned that 6th grade used to do a barbeque at the Back to School Picnic because 6th grade is such an expensive year. This year's teachers may not have known about it, so they may want to do it for next year.
- e. Beautification – Andrew
- i. Wine Barrels, Tree planting project & Summer Plans
 - 1. Andrew would like to purchase wine barrels for planters in the upper grade quad area. He plans to tar the inside and treat the outside to preserve it.

2. Brianna met with Rick and Colin Bross (Director of Maintenance & Operations). The plan is to plant trees along the swing set area, amphitheater, and along the soccer field. We would draw up our plan and send it to the district. Alyse and Jennifer want to be involved in the tree planting proposal. The district would then send out people to mark electric and irrigation before approving the plan. The district would provide us with the trees and would try to find trees that are as large as possible. We will need parent volunteers for a tree planting day. If we did it on our own, we would have to dig the holes by hand, but we could coordinate with the district and they could bring in digging equipment. They would dig holes and parents would plant. This would take place in the fall so as not to stress the trees.
3. Brianna posed the question to Colin about putting up shade sails. In order to do a shade sail, it would involve doing structural engineering and submitting it to the district. They would send it to a planning department. It could end up opening up a can of worms because everything on campus would have to be brought up to code. He said that there is potential for bonds coming up. The district has a submittal due date in spring and fall. We have a submittal date for fall for where we would like trees planted on campus. If someone in the community would like to write a shade sail proposal, we could see where it goes.
4. Discussed the trees that were brutally pruned. It seems like they took a lot more off of the trees than was initially planned and we're not sure if and when they will come back to life.
5. There is a master plan that was done by the district 13 years ago, and there are still things on there that have not been done. Things move very slowly going through the district.
6. When we moved from the other campus, this campus was in bad shape. The district did not fix anything. Instead, parents came in and painted.

VII. Old Business

a. Lunch Table Repair

- i. We need to test a few methods for repairing the Lunch area tables. Please contact us to let us know if you are skilled at this work (sanding, painting and or have materials needed). Colin took pictures of the tables and he seemed shocked at what they looked like. We plan to try a test run over the summer and try three different methods on the tables to see what method of fixing them might work the best

b. Golfland Sunsplash

- i. Opened a VIP store with Golfland Sunsplash
- ii. We get a slight discount on what is purchased through the VIP store and we get a portion of what is sold there.
- iii. There are different mini golf packages (3-5 dollars off, some more). The link is online or go to VIP.golfland and enter ovok8 or link on our website.

VIII. Spread the word

a. Summer Fundraising

- i. All grades are welcome to fundraise during the summer (car wash, rummage sales, so on)
- ii. Very important - DO NOT USE PTSO tax id code to sign up for fundraisers without confirming with PTSO Treasurer first. This can put you and us in a liable situation and we need to be aware of how our tax id code is being used. NOT ALL MEMBERS ARE AUTHORIZED REPRESENTATIVES OF THE ORGANIZATION.

b. Teacher & Student Role on PTSO Board

- i. We need to confirm the legalities and rules with the school district for having a minor serve as a voting member of the board. We are open to adding a role on the board for a teacher or staff member. We need to meet with Leadership to determine what the role would look like.
- ii. Barb does not recommend having a student serve on the board. They can be involved without having them attend board meetings where there might be sensitive topics discussed. Students are welcome to come to the General Meeting and vote. We want to open the lines of communication.
- iii. Regarding the teacher role, Alyse said that they were hoping to vote in a board member at large or maybe rotate teachers in. It would be valuable to have a teacher there, but we don't want to take advantage of the teacher's time. The teacher would not be obligated to be there. The role would be to provide feedback on behalf of teachers. Possibly two people could share the role for the year. Alyse said there are quite a few people who would be willing to show up. This would be really helpful to foster communication. The person could update teachers at the staff meeting. We're finalizing bylaw changes, and we'll have those ready for the first General Meeting.

IX. New Business

a. 4th and 6th are on field trips, it was requested to do an electronic vote for new board members this year. Normally, we have officer elections and then anyone who was running opposed could then run for a Director's position, but it's harder with an electronic vote

b. Board member candidate statements

- i. Tiffany Nolan is running for vice-chair unopposed. She has a 2nd grader and has been on the board since he was a kinder. She is a big proponent of helping in the classroom, but is also a full-time working mom. So doing things like PTSO is easier for her than getting into the classroom. She is ready to help Brianna lead the group.
- ii. Secretary - Angela Sherron and Megan Davidson. Angela is a first grade parent. We don't have a statement from her. Megan Davidson has been a part of OVO since 2018 with two kids. She wants to be involved with the education of kids. She has lots of experience with fundraising coming from a volunteer preschool as well. She loves this community and wants to be involved with education and work with amazing people. She is running for both Secretary and Director.

- iii.* Kayla Chelton is running for grade treasurer. She enjoyed this role last year. It's been a big learning curve, but it's been fun. She has a first grader and has a background in accounting. She and her husband are self-employed and she does the books for their company.
- iv.* Alana Klingman - 2nd grade parent and has a kinder coming in next year.
- v.* Rachel Turcott - has Cadie who is in 2nd grade and younger will be coming in for class of 2033. She decided to run because she helped out with the Spring Fundraiser and had a lot of fun doing it. 2nd grade is well represented on the board and she wants to add to this as well.
- vi.* Stephanie Turnbill - has twin first graders. She chose OVO because she wanted to be involved. She coaches swimming after school so she is able to be on campus during the day. She participated in all the PTSO events and found a passion for working the community events and staff appreciation. She wants to do it now in a more official capacity.
- vii.* The ballot will stay open until 11:59 pm

c. Proposals for Vote

- i.* Funding allocation - Beautification NTE \$300 for half wine barrel planters (\$45 per 6 planters total). It would come out of the beautification fund which has \$7000 in it. No one was jumping on this, so we will hold off on it and get more information

X. Announcements Open Discussion

a. Creating Connection

- i.* We want to work on creating connection. It has been a rough year. We have seen improvements but there is still work left to be done. We want to work toward coming to an understanding of the frustration experienced on all sides. We are encouraging people to think about what this year was like for them and how it was three years ago. Our goal as PTSO is to heal the divide and move on to where we can treat each other with more respect and understanding.

- b.* The amended bylaws will be sent out well before the first meeting next year.

XI. Adjournment 8:35 pm

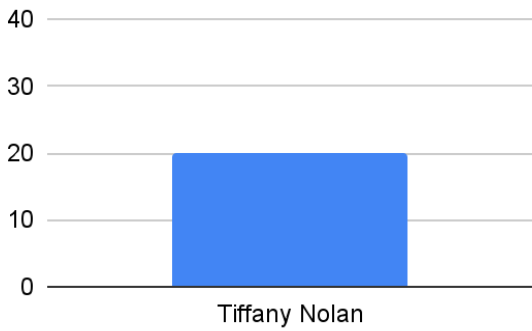
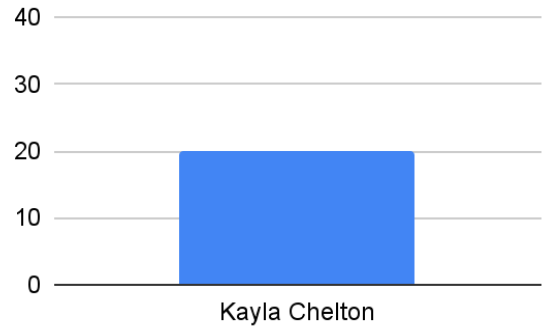
Addendum: Election Results

Vice Chair - Tiffany Nolan

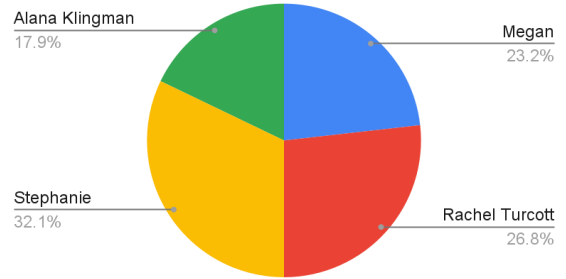
Secretary - Angela Sherren

Head Grade Treasurer - Kayla Chelton

Directors - Stephanie Turnbull, Rachel Turcott, Megan Davidson



Count of Directors - 2 year term select up



Count of Secretary

